## Application to renew a plumbers and drainers licence or registration

Use this form to apply to renew a plumbers and drainers licence or registration in accordance with Section 26 of the <u>Plumbers and Drainers Licensing Act 1983</u>.

For further information on your requirements please see the <u>plumbers and drainers licensing board</u> website.

Licence details						
Licence number:		Expiry date:				
Please select the lie	cence/registr	ation below:				
Advanced tradesm	an 🗆	Journeyman	ı 🗆			
Please select the ca	ategory belov	v:				
Plumber		Drainer				
Please select endo	rsements bel	ow:				
Backflow prevention	on 🗆	Thermostati	c mixing values			
Applicant details						
Surname:				Date of bir	th:	
Given name/s:					'	
Residential address	5:					
Suburb:			State:		Postcode	:
Is your postal addr	ess the same	as above? If no, compl	ete below:			
Postal address:						
Suburb:			State:		Postcode	:
Contact details						
Phone number:			Mobile number	r:		
Email address:						
Do you agree to receive correspondence by email?					Yes / No	
Work experience of	letails					
Declaration of my work experience is attached.						
I am self-employed and a declaration of my work history is attached.						
Receiving licence						
How do you wish to receive the licence/registration?				Collection	ı 🗆	

Applicant declaration			
I, (full name)			
Of: (address)			

Do solemnly and sincerely declare that:

- All statements and information contained in this application are true and correct to the best of my knowledge by virtue of the Oaths, Affidavits and Declarations Act 2010; and
- I have read and understand the information contained in this application; and
- I undertake that in the event of a licence being issued to me, I will comply with the conditions of the licence and observe the provisions of the *Plumbers and Drainers Licensing Act 1983* and all other laws from time to in force governing the design, construction and maintenance of building work in the Northern Territory; and
- I know that it is an offence to make a declaration which is false in any material particular.

This declaration is made	at: (location)	on: (date)	
Applicant signature:			

Note: Under the Oaths, Affidavits and Declarations Act 2010 a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.

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	•				
(1) Name and address of		itns, Affiaavits a	nd Declarations Act		
declaration	Employer/Supervisor)(1)				
name of the	(address):				
Worker to Hol whom this declaration	lder of licence no: LPD	0	f (company/business):		
relates. (3) Insert here the name of the business who (2)	emnly and sincerely declare	<b>::</b>			
the plumber was employed by.	lder of licence/registration	no:	Has been employed by (3):		
(4) Insert here written work summary for	a period of mo	onths from	to		
*	and during that period has carried out the following work: (4)				
acciaration	/hich I believe has maintaine ompliant Plumbing and drain	<del>-</del>	s and competency to carry out safe and		
declaration.  (7) this declaration may	And I make this solemn declaration by virtue of the <i>Oaths</i> , <i>Affidavits and Declarations Act</i> 2010 and conscientiously believe the statements contained in this declaration to be true in every particular. I acknowledge that a person willfully making a false statement in a statutory declaration is guilt of an offence and is liable to a penalty or imprisonment, or both.				
has attained the age of 18 years.	clared at (Place)				
(8) Name and contact address	the	day of	in the year of		
	clared by (signature) (5)				
	fore me (6)		(7)		
stamped. (8)					
Declarations Act 20 which you may be to	010. Making a declaration k fined or imprisoned; and	nowing it is fals	art 4 of the Oaths Affidavits and e in a material particular is an offence for performed if there is any doubt to its validity.		

Checklist requirements				
Prescribed application fee – See the <u>forms page</u> for current fee.				
Completed and signed declaration.				
Copy of current licence/registration card attached.				
<ul> <li>Evidence of skills maintenance in the form of:         <ul> <li>A statutory declaration or a letter on company letter head of at least 12 months' work experience gained during the currency of the licence - for journeymen this is to be signed by supervising advanced tradesman - for advanced tradesman it may be a self-declaration or signed by supervising advanced tradesman; OR</li> <li>Certificate of completion of skills maintenance course at Charles Darwin University.</li> </ul> </li> </ul>				
Passport sized photo taken in the last 6 months attached. Alternatively a photo can be taken at the Territory Business Centre.				
Current licence or permit issued by the Commonwealth, State or Territory government that has your DOB and photo attached. For example: Drivers licence, passport, evidence of age card, firearms licence, working with children's card etc.				

## **Privacy statement**

The Northern Territory Government and the Plumbing and Drainers Licensing Board complies with the Information Privacy Principals scheduled by the *Information Act* 2002.

## **Disclaimer**

The Northern Territory Government respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Northern Territory Information Act* 2002.

You have been asked to provide personal information necessary for us to meet your application requirements. You do not have to provide your personal information but if you choose not to, this application will be incomplete and we will be unable to process it.

The information you provide will be accessible to Occupational Licensing and Associations and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so you have given us consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the *Northern Territory Information Act* 2002, or the Office of the Information Commissioner NT.

Lodgement			
Complete applications can be lodged in person, email or via post at a Territory Business Centre below:			
Darwin:	Darwin Corporate Park, Ground Floor, Building 3, 631 Stuart Highway Berrimah		
Katherine:	Big Rivers Government Centre, 5 First Street, Katherine		
Tennant Creek:	Barkly Business Hub, 63 Haddock Street, Tennant Creek		
Alice Springs:	Ground Floor, The Green Well Building, 50 Bath Street Alice Springs		
1800 193 111	territorybusinesscentre@nt.gov.au GPO Box 9800 Darwin NT 0801		

## Payment details

A fee is payable on lodgement of this application form. Payment can be made by:

- Cash (in person only); or
- Cheque (made out to Receiver of Territory Monies in person/mail); or
- Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment.

Payment date:	Receipt number:	Amount paid:	
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